

Licensing (Licensing and Gambling) Sub-Committee

Wednesday, 21st August, 2024
at 12.30 pm

PLEASE NOTE TIME OF MEETING

Virtual Meeting

This meeting is open to the public

Members

Three Members drawn from the Licensing Committee

Contacts

Democratic Support Officer
Maria McKay
Email: Maria.McKay@southampton.gov.uk

Executive Director Resident Services
Debbie Ward
Email: Debbie.Ward@southampton.gov.uk

PUBLIC INFORMATION

The Members of the Licensing Committee are Councillors M Bunday, Mrs Blatchford, Cooper, Cox, Kenny, Laurent, Moulton, Noon, Whitbread and Windle.

Role of the Sub-Committee

The Sub-Committee deals with licences for which the Council is responsible under the Licensing Act 2003 and Gambling Act 2005, including:-

- Determination of applications for review of premises licences and club premises certificates;
- Determination of representations to applications for premises licences and club premises certificates, variations and various permits;
- Determination of police objections to applications for:
 - Variation of designated premises supervisors
 - Transfer of premises licences
 - Personal licences for the sale of alcohol
- Determination of objections to temporary event notices.

Relevant Representations

Those who have made relevant representations may address the meeting about the matter in which they have an interest. New matters, not raised within a written representation, can not be relied upon at the hearing.

When dealing with Licensing Act matters the Sub-Committee must only take into account the following statutory Licensing Objectives:-

- prevention of crime and disorder
- public safety
- prevention of public nuisance
- protection of children from harm

Likewise, when dealing with Gambling Act matters the Sub Committee must only take into account the statutory Licensing Objectives below:-

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime
- Ensuring that gambling is conducted in a fair and open way, and
- Protecting children and other vulnerable persons from being harmed or exploited by gambling

Southampton: Corporate Plan 2022-2030 sets out the four key goals:

- Strong Foundations for Life.- For people to access and maximise opportunities to truly thrive, Southampton will focus on ensuring residents of all ages and backgrounds have strong foundations for life
- A proud and resilient city - Southampton's greatest assets are our people. Enriched lives lead to thriving communities, which in turn create places where people want to live, work and study
- A prosperous city - Southampton will focus on growing our local economy and bringing investment into our city.
- A successful, sustainable organisation - The successful delivery of the outcomes in this plan will be rooted in the culture of our organisation and becoming an effective and efficient council.

Fire Procedure:- In the event of a fire or other emergency a continuous alarm will sound, and you will be advised by Council officers what action to take.

Access:- Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Smoking policy:- The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones:- Please switch your mobile telephones to silent whilst in the meeting

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting. By entering the meeting room, you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public. Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so. Details of the Council's Guidance on the recording of meetings is available on the Council's website.

Dates of Potential Meetings for the Municipal Year
Meetings are scheduled on a weekly basis usually at 4pm on a Wednesday evening.

CONDUCT OF MEETING

Terms of Reference

The terms of reference are contained in the Council's Constitution.

Business to be discussed

Only those items listed on the attached agenda may be considered at this meeting.

Rules of Procedure

The meeting is governed by the Licensing Act 2003 (Hearings) Regulations 2005 and the Council Procedure Rules as set out in Part 4 of the Constitution, so far as it is applicable.

Quorum 3

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

(i) Any employment, office, trade, profession or vocation carried on for profit or gain.

(ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council, and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or

b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision-making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

1 **ELECTION OF CHAIR**

To appoint a Chair for the purposes of this meeting.

2 **DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

3 **STATEMENT FROM THE CHAIR**

4 **EXCLUSION OF THE PRESS AND PUBLIC - LEGAL ADVICE**

At a predetermined point during the consideration of all items the Sub-Committee may move into private session in order to receive legal advice when determining issues. The parties to the hearing, press and public, unless otherwise excluded by the Licensing Act 2003 (Hearings) Regulations 2005, will be invited to return immediately following that private session at which time the matter will be determined and the decision of the Sub-Committee will be announced.

5 **HEARING TO CONSIDER AN APPLICATION FOR GRANT OF A PREMISES - GRANARY STORE TO MANSION ROAD SO153BJ** (Pages 1 - 20)

Application for Grant of a Premises – Granary Store to Mansion Road SO153BJ.

Tuesday, 13 August 2024

Executive Director Communities, Culture & Homes

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Agenda Item 5

DECISION-MAKER LICENSING (LICENSING & GAMBLING) SUB COMMITTEE

SUBJECT HEARING TO CONSIDER AN APPLICATION FOR GRANT OF A PREMISES LICENCE – **Granary Store 2 Mansion Road Southampton SO15 3BJ**

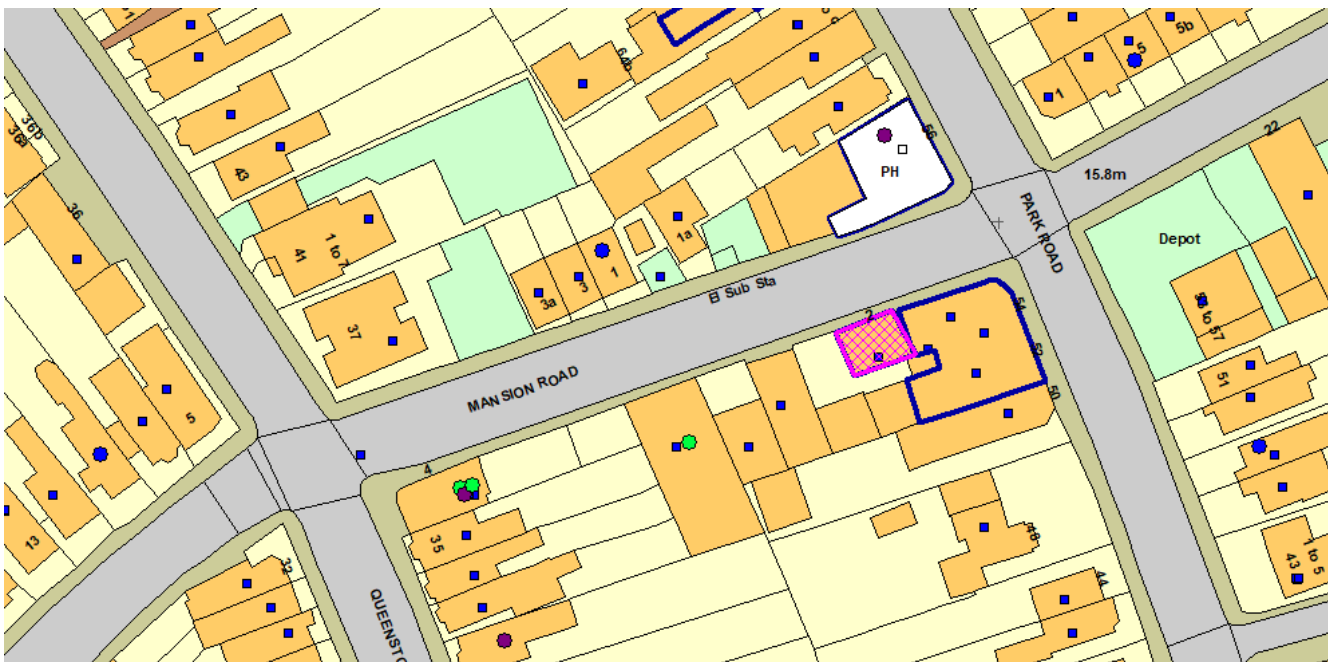
DATE OF HEARING 21st August 2024 – 1230 hours

REPORT OF SERVICE DIRECTOR – PLACE

E-mail licensing@southampton.gov.uk

Application Date : 25th June 2024 Application Received 25th June 2024

Application Valid : 25th June 2024 Reference : **2024/02929/01SPRN**



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Representations from Responsible Authorities

Responsible Authority	Satisfactory?
Safeguarding Children	No response received
Fire Service	Yes
Environmental Health - Licensing	Conditions agreed

Home Office	No response received	
Public Health Manager	No response received	
Planning & Sustainability - Development Control - Licensing	No response received	
Police - Licensing	Conditions agreed	
Trading Standards	No response received	
Other Representations		
Name	Address	Contributor Type
Mr Michael Webb	19 Queenstown Road Southampton SO15 3BG	Resident

Legal Implications

The legislation specifically restricts the grounds on which the sub-committee may refuse an application for grant of a premises licence, or impose conditions. The legislation provides for a presumption of grant of an application for a premises licence, subject to the determination of the application with a view to promoting the licensing objectives in the overall interests of the local community. In doing so the sub-committee must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- its own statement of licensing policy
- the Statutory Guidance

An application may be refused in part and thereby only permit some of the licensable activities sought.

An applicant for grant of a premises licence whose application has been refused, or who is aggrieved by conditions imposed, may appeal against the decision to the Magistrates' Court. Any other person, who made a valid representation, may appeal to the Magistrates' Court against the decision to grant the application or against any conditions imposed.

In considering this application the sub-committee is obliged to consider the application in accordance, in particular, with both the Licensing Act 2003(Hearings) Regulations 2005 (as amended) and the rules of natural justice

The practical effect of this is that the sub-committee must make its decision based on evidence

submitted in accordance with the legislation and give adequate reasons for reaching its decision.

Only persons that made relevant representations or their representative, within the time limits, will be allowed to present evidence and this will be restricted to the points raised in their written representation. Any evidence used to expand upon specific points already raised in a written representation should be served upon all parties in good time before the hearing date in order to allow proper consideration. A failure to properly serve any such additional evidence in advance is likely to mean it cannot be produced or relied up at the hearing.

The sub-committee must also have regard to:

- *The Crime and Disorder Act 1998*
Section 17 of the Crime and Disorder Act 1998 places the sub-committee under a duty to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.
- *The Human Rights Act 1998*
The Act requires UK legislation to be interpreted in a manner consistent with the European Convention on Human Rights. It is unlawful for the sub-committee to act in a way that is incompatible (or fail to act in a way that is compatible) with the rights protected by the Act. Any action undertaken by the sub-committee that could have an effect upon another person's Human Rights must be taken having regard to the principle of proportionality - the need to balance the rights of the individual with the rights of the community as a whole. Any action taken by the sub-committee which affect another's rights must be no more onerous than is necessary in a democratic society. The matters set out in this report must be considered in light of the above obligations.

Copies of the application for grant of a premises licence and the representations to it are annexed to this report.

Equality Act 2010

Section 149 of the Equality Act 2010 requires the Council to have due regard to the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act. It also requires the Council to advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic and persons who do not share it. This means having due regard to the need to removing or minimising disadvantages suffered, taking steps to meet the needs of persons, encouraging persons to participate in public life, tackling prejudice and promoting understanding. The relevant protected characteristics are: age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; sexual orientation.

SUMMARY

This is a new premises licence application for a shop. Conditions have been agreed by Hampshire Constabulary and Environmental Health. One public representation has been received.

Applicant	Mr Ratheesh Odalanickal
Designated Premises Supervisor	Mr Ratheesh Odalanickal

Licensable Activities.

Supply by retail of alcohol

Monday	06:00 - 23:00
Tuesday	06:00 - 23:00
Wednesday	06:00 - 23:00
Thursday	06:00 - 23:00
Friday	06:00 - 23:00
Saturday	06:00 - 23:00
Sunday	06:00 - 23:00

Conditions consistent with the operating Schedule

Conditions agreed with the Police and Trading Standards.

1 CHALLENGE 25

There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older. Acceptable identification for the purposes of age verification will include a photo card driving licence, passport or photographic identification bearing the "PASS" logo and the persons date of birth. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person. 'Challenge 25' posters shall be displayed in prominent positions at the premises.

2 STAFF TRAINING

Before commencing their duties all new staff must receive information and training concerning the sale of age-restricted products. This training must cover their legal responsibilities and action to be taken in the event of suspicions being aroused that someone is purchasing or attempting to purchase an item under the legal age and regarding the signs and symptoms of intoxication to prevent sales to intoxicated persons. All employees will sign a letter to acknowledge that they have completed this training and have understood their responsibilities on this area. This training should be reviewed and updated at reasonable intervals but no less than every 12 months.

Training records will be kept on the licensed premises to which they relate and copies be made available for inspection upon request by responsible authorities.

3 CCTV

A colour recording CCTV system that captures images from the main public areas must be fully operational whilst licensable activities are taking place. The system shall be able to cope with all levels of illumination. The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system. The system shall be serviced at twelve monthly intervals and maintained to a standard that is acceptable to the police licensing department responsible for the area. The system clock shall be checked regularly for accuracy taking account of GMT and BST. Digital systems shall have sufficient storage capacity for 28 days evidential quality recordings (minimum 4

frames per second). The images produced shall be date and time stamped. A notice shall be displayed at the entrance to the premises advising that CCTV is in operation. An additional recording CCTV camera shall be installed and fully operational whilst the venue is open to the public to cover the area immediately outside the front of the premises. It is important that the Police are able to access data from the systems quickly and easily and therefore provision shall be made that at all times a person is in attendance who is nominated by the data controller who has access to the secure area who is able to operate the equipment. Ensure all operators receive training from the installer when equipment is installed and that this is cascaded down to new members of nominated staff. Have a simple operator's manual available to assist in replaying and exporting data (particularly important with digital systems) and to produce images immediately upon request to the police for the purpose of the prevention and detection of crime as long as the request is lawful and complies with the data protection Act. In the event of a technical failure of the CCTV equipment, the premises licence holder or DPS shall notify the police licensing department responsible for the area within 48 hours.

4 REFUSAL LOG

A written log shall be kept of all refusals including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis by the venue DPS. The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority. The record of refusals will be retained on site for 12 months.

5 INCIDENT BOOK

An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature. The record will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. This record shall be produced to a police officer or an authorised officer of the local authority on reasonable request. This record shall be retained on site for a period of 12 months.

6 ENVIROMENTAL HEALTH CONDITIONS

No noise generated on the premises or by its associated plant or equipment shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

No deliveries to the premises other than newspapers shall take place between 21:00 hours and 08:00 hours on the following day

No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 21.00 hours and 08.00 hours on the following day.

No collections of waste or recycling materials (including bottles) from the premises shall take place between 21.00 hours and 08:00 hours on the following day.

Management will ensure that all patrons move away from the premises after leaving the property and do not loiter in the area.

Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

From: [Redacted]
Sent: 25 Jun 2024 11:10:18
To: [Redacted]
Cc: [Redacted]
Subject: FW: Application for a premises licence to be granted under the Licensing Act 2003 - S4T9KB21
Attachments: [Redacted]

From: Southampton City Council <noreply@southampton.gov.uk>
Sent: Monday, June 24, 2024 5:39 PM
To: [Redacted]

Subject: Application for a premises licence to be granted under the Licensing Act 2003 - S4T9KB21

Southampton and Eastleigh Licensing Partnership

Licensing authority: Southampton City

Copy to
Hampshire Constabulary
Hampshire and Isle of Wight Fire and Rescue Service
Environmental Health
Trading Standards
Planning
Safeguarding Children
Public Health
Home Office

Case reference number:

Payment reference:

Payment amount: £190.00

Premises address: 2 Mansion Road, Southampton, SO15 3BJ

This email has been automatically generated so please do not reply to this message.

Application for a premises licence to be granted under the Licensing Act 2003

Application reference:	S4T9KB21
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Before you begin

I confirm that I have read and understood	True
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About the premises

Premises address or location	2 Mansion Road, Southampton, SO15 3BJ
UPRN	100060714063
Local Authority:	Southampton
Which band/rateable value best describes your premises?	Band B: £4301 - £33000
Non-domestic rateable value of premises (£)	27750
<u>Applicant type</u>	
Applying as	An individual(s)
Additional option	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
<u>Details of individual 1</u>	
Name	MR RATHEESH ODALANICKAL RAVI
Date of birth	
Age	
Address	131 BOROUGH ROAD, PETERSFIELD, GU32 3LP
Email address	
Phone number	
Work entitlement proof	Upload document
Files uploaded	0
Is this a joint application?	No
<u>Operating schedule</u>	
When do you want the licence to start?	01/08/2024
Details of the premises	THIS WAS A COMMERCIAL OFFICE. IT WILL NOW BE LOCAL CONVEINCE STORE. APPLICANT WILL RENOVATE/ REFIT THE PREMISES NEWLY. THIS WILL BE GREAT ADDITION TO THE AREA AND FOR THE LOCAL COMMUNITY. THE STORE WILL HAVE CHOICE OF PRODUCTS, OTHER SERVICESS TOO.
Are 5,000 or more people expected to attend the	No

premises at any one time	
What licensable activities do you intend to carry out from the premises?	Supply of alcohol
<u>Licensable activities</u>	
Licensable activity: Supply of alcohol	
Activity	Supply of alcohol
Will the supply of alcohol be for consumption on or off the premises?	Off the premises
Monday	06:00-23:00
Tuesday	06:00-23:00
Wednesday	06:00-23:00
Thursday	06:00-23:00
Friday	06:00-23:00
Saturday	06:00-23:00
Sunday	06:00-23:00
<u>About the proposed designated premises supervisor</u>	
Full name	RATHEESH ODALANICKAL
Date of birth	
Address	
Personal licence number (if known)	PA1438
Issuing licensing authority (if known)	EAST HAMPSHIRE
<u>Public opening hours</u>	
Monday	06:00-23:00
Tuesday	06:00-23:00
Wednesday	06:00-23:00
Thursday	06:00-23:00
Friday	06:00-23:00
Saturday	06:00-23:00

Sunday	06:00-23:00
<u>Licensing objectives</u>	
1. The prevention of crime and disorder	<p>1. A Comprehensive recordable CCTV system will be installed and maintained covering the trade areas whilst encompassing all ingress and egress to the premises. The system must continually record whilst the premises is open for licensable activities and during all times when customers remain at the premises. The system must be capable of providing pictures of evidential quality, in particular facial recognition. All recordings must be stored for a minimum period of 31 days with date and time. Recordings must be made available immediately upon the request of a Police or Authorised Officer.</p> <p>2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police or authorised officer recent data or footage with the absolute minimum of delay when requested.</p> <p>3. A Challenge 25 proof of age scheme will be operated at all times. Anyone attempting to purchase alcohol that appears to be under 25 years of age will be asked for proof of their age.</p> <p>4. The only forms of acceptable identification shall be either a valid photographic driving licence, a valid passport, military identification or any other recognised form of photographic identification incorporating the PASS logo. Failure to produce satisfactory proof of age when purchasing alcohol will result in a refused sale.</p> <p>5. Clear and prominent signage informing customers of the age verification policy in operation will be clearly displayed at all entrances to the premises. At the point of sale and in close proximity to the alcohol displayed.</p> <p>6. A system of recording sales refused under the age verification policy will be operated at all times in a non erasable format.</p> <p>7. The refusal record will be kept on the premises for production, on request, to an officer of a Responsible Authority.</p>
2. Public safety	AS DETAILED ABOVE FOR ALL 4 LICENSING OBJECTIVES
3. The prevention of public nuisance	AS DETAILED ABOVE FOR ALL 4 LICENSING OBJECTIVES
4. The protection of children from harm	AS DETAILED ABOVE FOR ALL 4 LICENSING OBJECTIVES
General steps taken to achieve all four objectives	AS DETAILED ABOVE FOR ALL 4 LICENSING OBJECTIVES
<u>Supporting documents</u>	
Total file uploads	Page 9 Page 9 of 20

Checklist

Please check which of the following you have completed	Uploaded plan of the premises, Understood that a copy of this application will be sent to the relevant authorities, Understood I must advertise my application, Uploaded consent form completed by the individual I wish to be designated premises supervisor, Understood that if I do not comply with the above requirements my application will be rejected
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Contact details

Contact name	NIRA SURESH
Address	
Contact email	
Contact phone number	

Fee exemption




Believes exempt to fees under legislation	No
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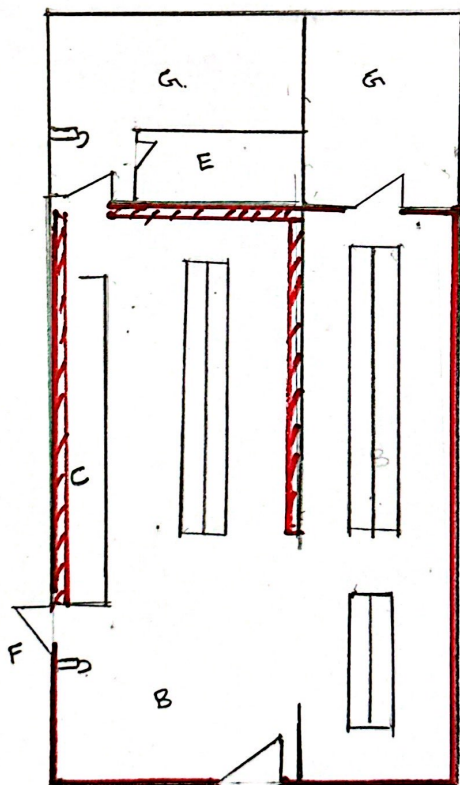
Declaration

I hereby agree to abide by the statements set out above	True
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The designated premises supervisor (DPS) named in this application is entitled to work in the UK (and is not subject to condition preventing them from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work checking service which confirmed their right to work	Yes
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Are you signing on behalf of the applicant(s)	Yes
Name of person signing/notifier	NIRA SURESH
Capacity you are signing on behalf	LICENSING AGENT

THE GRANNY STORE 28 MANSION ROAD SOUTHAMPTON SO15 3BJ	
SCALE 1:100	G: STORE ROOMS
A: MAIN ENTRANCE	
B: RETAIL FLOOR	
C: SALES COUNTER	 : ALCOHOL DISPLAY
D: DISPLAY SHELVES / FRIDGES	 : LICENSABLE AREA.
E: TOILET	 : FIRE EXTINGUISHERS



From: on
Subject: FW: Licence Application - 2 Mansion Road, Southampton, SO15 3BJ - EH Agreed Conditions
Date: 19 July 2024 10:48:16

From: Taylor, Matthew <Matthew.Taylor@southampton.gov.uk>
Sent: Friday, July 19, 2024 9:44 AM
To: Licensing <Licensing@southampton.gov.uk>
Subject: FW: Licence Application - 2 Mansion Road, Southampton, SO15 3BJ

Good Morning Licensing,

Please see the email trail below.

The applicant has agreed to have the below conditions on their licence, therefore we make representation on the application, but based on the agreed amendments, a hearing is not necessary.

Kind Regards
Matthew Taylor
Principal Environmental Health Officer
Directorate for Place
Southampton City Council

From: Taylor, Matthew
Sent: Friday, July 19, 2024 9:42 AM
To: ARKA LICENSING
Subject: RE: Licence Application - 2 Mansion Road, Southampton, SO15 3BJ

Thank you for this confirmation.

I will forward our email trail to the licensing team.

Kind Regards
Matthew Taylor
Principal Environmental Health Officer
Directorate for Place
Southampton City Council

From: ARKA LICENSING
Sent: Friday, July 19, 2024 9:40 AM
To: Taylor, Matthew
Subject: Re: Licence Application - 2 Mansion Road, Southampton, SO15 3BJ

This Message Is From an Untrusted Sender

You have not previously corresponded with this sender.

[Report Suspicious](#)



Good morning Taylor,

Thank you for your call.

We confirm we agree to the conditions requested by you.

Regards
Suresh

Consultant
Arka Licensing

CONFIDENTIALITY:

This e-mail and any attachments are strictly private and confidential and are intended for the named recipient only. If you are not the intended named recipient, you are advised not to read or disclose the contents of this e-mail and/or any attachments to another person or take copies of them. If you receive this message in error, please notify our e-mail administrator and destroy the message.

From: Taylor, Matthew
Sent: 16 July 2024 16:42
To: ARKA LICENSING

Subject: Licence Application - 2 Mansion Road, Southampton, SO15 3BJ

Dear Nira,

Environmental Health have been consulted on your application for 2 Mansion Road, Southampton, SO15 3BJ

Your application is for a retail shop.

I note residential premises surrounding your proposed business and therefore I want to ensure that adequate controls are documented on the licence that will help with the Prevention of Public Nuisance.

Can I request the below conditions are added to your licence under prevention of public nuisance?

No noise generated on the premises or by its associated plant or equipment shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.

No deliveries to the premises other than newspapers shall take place between 21:00 hours and 08:00 hours on the following day

No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 21.00 hours and 08.00 hours on the following day.

No collections of waste or recycling materials (including bottles) from the premises shall take place between 21.00 hours and 08:00 hours on the following day.

Management will ensure that all patrons move away from the premises after leaving the property and do not loiter in the area.

Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

If you are happy to accept the additional conditions noted above (in italics) please reply to me and I will ask our licensing team to add these to your licence should the decision be to grant your licence.

If you would like to discuss the wording to any of the above conditions please do not hesitate to contact me, I am normally happy to change the wording as long as it provides adequate protection to local residents.

Kind Regards
Matthew Taylor
Principal Environmental Health Officer
Directorate for Place
Southampton City Council

From:
Subject: FW: Premises licence application - 2 Mansion Rd Southampton - 2024/02929/01SPRN - Police Agreed Conditions
Date: 11 July 2024 09:21:50

From: Scott, Lee (25597)
Sent: Wednesday, July 10, 2024 5:49 PM
To: Licensing
Cc:
Subject: FW: Premises licence application - 2 Mansion Rd Southampton

This Message Is From an External Sender

[Report Suspicious](#)

This message came from outside your organisation.

Good evening,

Hampshire Constabulary wish to raise a representation against the premises licence application for 2 Mansion Road Southampton.

However you will see that with the agreement to conditions below it is not necessary for the matter to go to hearing.

Can the agreed conditions please be added under annex 2 of the licence upon its grant.

Many Thanks

PC 25597

Lee Scott

PC 25597

Lee Scott

Licensing & Alcohol Harm Reduction Team

Southampton Central Police Station

From: ARKA LICENSING
Sent: 10 July 2024 10:44
To: Scott, Lee (25597)
Cc: Terry, Rachael (6741)
Subject: Re: Premises licence application - 2 Mansion Rd Southampton

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Good morning Lee,

We confirm we are in agreement with amended conditions, detailed by you.

Many thanks

Nira

Consultant
Arka Licensing

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From: Scott, Lee (25597)
Sent: 09 July 2024 19:01
To: ARKA LICENSING
Cc: Terry, Rachael (6741)
Subject: Premises licence application - 2 Mansion Rd Southampton

Good evening,

I have seen the application for the new premises licence for 2 Mansion Road Southampton – reference S4T9KB21. I also note the measures suggested within the operating schedule to uphold the licensing objectives.

I would like to suggest some alteration to the wording and seek your agreement. Further to this alteration there is a request for staff training to be completed as well as an incident book on top of the refusal book. They can be completed collectively in one log so long as both incidents and refusals are clearly recorded.

If your client has any concerns regarding the wording please come back to me.

If there is agreement to the conditions please reply to this e-mail so that I can notify the local authority.

Regards
PC 25597
Lee Scott

CCTV

A colour recording CCTV system that captures images from the main public areas must be fully operational whilst licensable activities are taking place.

The system shall be able to cope with all levels of illumination.

The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system. The system shall be serviced at twelve monthly intervals and maintained to a standard that is acceptable to the police licensing department responsible for the area.

The system clock shall be checked regularly for accuracy taking account of GMT and BST.

Digital systems shall have sufficient storage capacity for 28 days evidential quality recordings (minimum 4 frames per second).

The images produced shall be date and time stamped.

A notice shall be displayed at the entrance to the premises advising that CCTV is in operation.

An additional recording CCTV camera shall be installed and fully operational whilst the venue is open to the public to cover the area immediately outside the front of the premises.

It is important that the Police are able to access data from the systems quickly and easily and therefore provision shall be made that at all times a person is in attendance who is nominated by the data controller who has access to the secure area who is able to operate the equipment. Ensure all operators receive training from the installer when equipment is installed and that this is cascaded down to new members of nominated staff.

Have a simple operator's manual available to assist in replaying and exporting data (particularly important with digital systems) and to produce images immediately upon request to the police for the purpose of the prevention and detection of crime as long as the request is lawful and complies with the data protection Act.

In the event of a technical failure of the CCTV equipment, the premises licence holder or DPS shall notify the police licensing department responsible for the area within 48 hours.

REFUSALS BOOK

A written log shall be kept of all refusals including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis by the venue DPS.

The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority.

The record of refusals will be retained on site for 12 months.

INCIDENT BOOK

An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature.

The record will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. This record shall be produced to a police officer or an authorised officer of the local authority on reasonable request. This record shall be retained on site for a period of 12 months.

STAFF TRAINING

Before commencing their duties all new staff must receive information and training concerning

the sale of age-restricted products.

This training must cover their legal responsibilities and action to be taken in the event of suspicions being aroused that someone is purchasing or attempting to purchase an item under the legal age and regarding the signs and symptoms of intoxication to prevent sales to intoxicated persons.

All employees will sign a letter to acknowledge that they have completed this training and have understood their responsibilities on this area.

This training should be reviewed and updated at reasonable intervals but no less than every 12 months.

Training records will be kept on the licensed premises to which they relate and copies be made available for inspection upon request by responsible authorities.

CHALLENGE 25

There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.

Acceptable identification for the purposes of age verification will include a photo card driving licence, passport or photographic identification bearing the "PASS" logo and the persons date of birth.

If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

'Challenge 25' posters shall be displayed in prominent positions at the premises.

PC 25597

Lee Scott

Licensing & Alcohol Harm Reduction Team

Southampton Central Police Station

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Thank you.

From: [REDACTED]
To: [Licensing](#)
Subject: Application for Premises License: 2B Mansion Road, Southampton, SO15 3BJ - 2024/02929/01SPRN
Date: 17 July 2024 12:46:12

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Hello, I am a resident of Southampton, living very close to 2B Mansion Road. My address is 19 Queenstown Road. I have lived at this address for 13 years.

I would like to submit my comment about this application, which is an objection, for the following reasons.

This address is literally 150 yards from a Primary School, Freemantle Academy. Many of the residents in this neighbourhood are young families with children that attend Freemantle academy. Having a shop selling alcohol while the school is open, being so close to the school is not appropriate. Many families, including my own, moved to this area for its quiet and safe environment, which could be compromised by the introduction of alcohol sales.

Increase in crime. Studies show there is a correlation between alcohol sales and an increase in local crime rates, including vandalism, littering, public disturbances, public intoxication and underage drinking.

Precedent. Approving this application could set a precedent for other businesses to sell alcohol in similarly sensitive areas, undermining community standards.

Increased traffic. The likelihood of increased traffic and congestion around the store, leading to potential safety hazards for children walking to and from school.

Existing availability. Alcohol is already available for sale at the nearby 1-Stop on Park Road as well as the Co-op on Shirley Road. I have personally witnessed aggressive blatant alcohol theft from both locations. You may want to chat with staff from either store about their challenging experiences with alcohol sales.

If you have any further questions, please let me know.

Kind regards,

Mike